

Westminster Park Association Community Meeting
Minutes – October 18, 2011

Roll Call – Taken from sign-in sheets. No voting was possible due to a lack of quorum.

Call to Order

President, Clay Leroue called the meeting to order at 7:10 p.m. at the Flint Township Police Department Community Room. Welcome and opening remarks followed.

Treasurers Report

Treasurer, Mike Lavery presented the 2012 budget and discussed individual line items. Status of dues and payments for 2010 and 2011 was reviewed.

- Homeowners who still have dues outstanding have several payment options available to them. Mike will be glad to work with any homeowner to help them make a payment plan and remain in good standing.
- Eight properties still owe dues for both 2010 and 2011. We may need to go to small claims court and issue additional property liens if payment arrangements are not made soon.
- We cannot provide the services necessary for maintenance of the neighborhood without full support from every homeowner.

Snow Removal Plan for 2011/2012

- Westminster Circle is considered a private road, which means the responsibility for road maintenance and snow removal belongs to the homeowners. The board has selected a bid from Stellar Custom Carpentry, Chris Poupre owner, for snow plowing service for the season.

- Streets will be plowed at 3" accumulation for \$100.00/push
- Same-day additional push for \$50.00.
- The board opted for a cost saving plan of \$900.00 for ten pushes for the season. If more pushes are required, they will be done at a charge of \$110.00 per occurrence.
- Flyers with details and prices for driveway and sidewalk snow removal at homeowner expense were available.
- Information will be on the neighborhood website.

Westminster Park Website

Our thanks to Mike Lavery for setting up a community website. To check it out go to Westminsterpark.org. The website includes:

By-laws	Annual meeting minutes
Monthly board minutes	Financial reports
A place to post news and events	Make on-line payments
Meeting dates	Upcoming events
Contact information	

Suggestion was made to add a "comment" area.

Neighborhood Improvements

- Road repairs – The developer has signed an agreement that he still intends to finish the road when a certain percentage of lots have been sold. Even though we are seeing an increase in home building starts, it is likely to take quite some time before this percentage is reached. Until then we will have to continue making repairs and maintaining the roads.
- Park lot and common areas – Regular maintenance is necessary. We could use landscaping on the park lot and a path to the park entrance when funds become available.

- Street lighting – It has been noted that there is not adequate neighborhood lighting at night; and not all houses have yard lights. Consumers Power could do a study of the amount of lights we need as well as install lights and metering for us. This is just an item of discussion for now.
- Signage -- Another item for discussion only is whether we want a neighborhood sign, where should it be located and what should it look like.

A question and answer session on various topics and concerns was opened up.

Adjournment – With business concluded, Clay Leroue adjourned the meeting at 8:10 p.m.